



the training  
association  
west

TRAINING PROGRAMME 2011 - 12





### Jo Bruce – Manager



I've been running the training group since 2004. My current role involves overall running of the group, working with the committee to ensure member's needs are met. And since 2009 I've been responsible for managing the LandSkills East funding money for all of the East Anglian Training Groups.

Mobile. 07940 160632 Email: [jo@traineast.co.uk](mailto:jo@traineast.co.uk)

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### Steven Bruce – Training Adviser



Steven has a background in agriculture & has worked with the group since 2009 when the LandSkills project started. He is your first point of contact to discuss all your training needs either on the phone or onsite. Over the winter months he can be seen out and about starting courses and helping trainees to complete the paperwork.

Mobile. 07940 583293 Email: [steven@traineast.co.uk](mailto:steven@traineast.co.uk)

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### Sally Brown - Credit Control Officer



Speak to Sally about all your accounts enquiries. She is part time and from December will be in every day between 8am – 11am. She also covers the phones during peak times.

Email: [info@traineast.co.uk](mailto:info@traineast.co.uk)

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This is the new office that has been fully operational since May 2011

**FUNDING IS SUBJECT TO ELIGIBILITY RULES. PHONE US NOW FOR CLARIFICATION.**

LandSkills East is supported under the Rural Development Programme for England by Defra and the EU, co-ordinated by Lantra and managed by the Rural Enterprise Hub at Easton College in partnership with Norfolk County Council.



Dear Member, I hope you like the format of the new look training programme. I've tried to write it with you in mind... busy people with little time to spare reading pages of information!

If a course is **highlighted in a black box ...** it means its fast approaching and has several spare places that need filling.

**Please book your places urgently on these courses.**

- *Enclosed you will find our usual booking form plus your own personal training plan if you have already booked on some courses. If anything on your plan is not what you require please let me know immediately so it can be cancelled/re-scheduled.*
- *On the next page you will find some useful information regarding legislation changes to Pest Control.*
- *In the next section I've provided you with a list of courses in start date order including their prices & venues. You will notice if there is a course outline available I've given you the page number here as well.*
- *The outlines follow and these are in alphabetical order. So if you have a date in mind it's easy to find what you're looking for. Equally if you have a specific course in mind you can locate it with ease.*
- *I've included a copy of our Guide to Training which continues to be a hit with customers viewing the website. It may help you highlight potential training needs.*
- *Finally at the rear of this document we've included a copy of the group's terms & conditions. The group continues to expand and in these difficult economic times we felt it was time to introduce some ground rules regarding payments terms, etc.*

*I hope you like it. Any feedback is welcomed; we constantly want to improve the service to you.*

**Dates and venues correct at the time of going to press, however these can change as the season progresses.**

*Various courses are waiting for venues to be arranged. I want to react to the bookings & ensure we locate it as close to the majority of trainees as we can. So the sooner you book your place the less travelling you will have to do. We are keen to ensure we cover our whole area as fairly as possible. I've located 2 new venues this year that we are trying, Co-op Farms in Coldham and The Boathouse in Wisbech. Both offer easy access and free parking and with our geographical area are fairly central for all members to access our courses. Let me know what you think – Jo*

**FUNDING  
UPDATE**

OUR FUNDING HAS BEEN  
EXTENDED UNTIL  
31ST MARCH 2012  
SO GET BOOKING

## PEST CONTROL OVERHAUL

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This has all come about under the Sustainable Use Directive which is a lump of EU legislation covering all pesticides and their use. Essentially it means that **ANYONE** who uses Aluminium Phosphide Gassing compounds will have to pass an NPTC/C&G assessment before **Dec 31st 2014** (there is still some doubt about this date) to remain a legal user. We therefore have 3 years to do this but I firmly believe that the suppliers of these products (who also have to be trained and registered) will tighten up their sales before that date and it will become more and more difficult to actually buy the products. Farmers and established users may not be too bad but new people coming into the job will struggle until they have the correct i/d. The suppliers have already restricted sales in some areas.

The system is in place now for tests to be taken and I suggest anyone who wants to use gas takes the test as soon as they can.

C&G say "Having achieved the qualification (Safe Use of Aluminium Phosphide for Vert Pest Control) end users will need to join RAMPS UK. They will then be issued with an id card to produce to the stockist at the time of purchase". So it appears users will have to join RAMPS to get the appropriate id.

RAMPS say "Farmers, Small Pest Controllers, and Gamekeepers are strongly advised to join RAMPS now as a Supporter member for an initial joining fee and subscription of £10. After the first discounted year the cost will be £30 joining fee and annual sub of £30.

The new system of NPTC assessment for "Safe Use of Aluminium Phosphide" has started but there are several grey areas still to be clarified. I think the new regime will call for decisions to be made prior to training and a sort of streaming to be put in place.

- 1) Rat and Mouse will be pretty much the same as we have not normally covered the use of Aluminium Phosphide gas on these courses.*
- 2) Rabbit and Mole can be very similar but we have to decide before the day whether they wish to use gassing products. If not then it will be the traditional course where Gas is mentioned but in no great detail.*
- 3) If the candidates are experienced gas users then I think I could go through the assessment schedule with them on a traditional Rabbit/Mole day and we should be ok.*
- 4) If they have no experience at all and want to get a start with gas then it would have to be the day course on "Safe Use of Aluminium Phosphide in Vertebrate Pest Control" course which sets them up to take the test but concentrates on gas and does not give a lot of time for other methods of control etc.*

**We are monitoring this closely and will keep you informed of any updates. All our future rabbit and mole courses will work towards the NPTC assessment from now on.**

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ALL PRICES ARE PER PERSON + VAT; FUNDED RATES SHOWN IF ELIGIBLE

START DATE	COURSE	VENUE	PAGE
01/07/11	BASIS Certificate In Crop Protection - 20 days incl exam	Wisbech	11
01/11/11	BASIS - Foundation Award In Agronomy - 7 days incl exam	Coldham	10
07/11/11	Potato Enterprise Agronomy Group - 5 meetings per year BASIS/NROSO points	Wisbech	16
21/11/11	Chainsaw Operation, Maintenance, Cross Cutting & Felling Small Trees + NPTC Assessment - 5 days	South Pickenham	22
21/11/11	Cylinder Safety including Oxy-Acetylene, Propane & Ethylene	To be arranged	12
22/11/11	Cylinder Safety including Oxy-Acetylene, Propane & Ethylene	To be arranged	12
24/11/11	Welding - all types	To be arranged	19
25/11/11	Welding - all types	To be arranged	19
01/12/11	FACTS - 6 days incl exams	Whittlesey	12
01/12/11	Health & Safety Level 2 in Agriculture with Lantra exam	Outwell	12
06/12/11	PA2 - Ground Crop Sprayer	To be arranged	23
07/12/11	Chainsaw Operation, Maintenance & Cross-cutting - 2 day LANTRA Cert	To be arranged	22
07/12/11	Nutrient Management Planning - 3 days incl BASIS exam	Watton	14
08/12/11	First Aid - Appointed Person 6 hr course including lunch	Thorney	22
09/12/11	Chainsaw Refresher	To be arranged	
12/12/11	BASIS - (BETA) Biodiversity & Environmental Training for Advisers - 4 day course incl exam	Watton	9
13/12/11	First Aid - Appointed Person 6 hr course including lunch	Thorney	22
13/12/11	Leading your Team	Outwell	13
14/12/11	Abrasive Wheels - 3 hour course	To be arranged	22
14/12/11	First Aid - Appointed Person 6 hr course including lunch	Outwell	22
15/12/11	Fire Marshall/Warden incl live fire demonstration - 3hr	Thorney	22
16/12/11	PA4S - Slug Pellet Application & PA4G - Granule Applicator	To be arranged	23
19/12/11	Water, Widgets & Watnot - NROSO course 1/2 day incl lunch	Outwell	18
19/12/11	Welding - all types	To be arranged	19
20/12/11	Cylinder Safety including Oxy-Acetylene, Propane & Ethylene	To be arranged	12
20/12/11	First Aid - Appointed Person 6 hr course including lunch	Outwell	22
20/12/11	Practical Cross-compliance Management	Coldham	17
05/01/12	BASIS - Soil & Water - 7 Days Incl Exam	Whittlesey	10
16/01/12	Basic Beekeeping	Wisbech	9
16/01/12	Manual Handling - 3 hour course	Coldham	23
16/01/12	Working at Heights incl Safe use of Ladders - 3hr course	Coldham	23
17/01/12	Combinable Crops Agronomy Group - 4 meetings per year BASIS/NROSO points	Wisbech	11
17/01/12	First Aid - Appointed Person 6 hr course including lunch	To be arranged	22
17/01/12	IOSH Managing Safely - 4 day course incl exam	Outwell	12
18/01/12	Chainsaw Refresher	To be arranged	22
18/01/12	First Aid - Appointed Person 6 hr course including lunch	Thorney	
19/01/12	Basic Electrical Awareness	Coldham	
19/01/12	Fire Marshall/Warden incl live fire demonstration - 3hr	Coldham	
19/01/12	PA1 - Foundation Module	Thorney	
19/01/12	Tractor Driving - 2 day with LANTRA Certificate	To be arranged	
20/01/12	Health & Safety Level 2 in Agriculture with Lantra exam	To be arranged	
23/01/12	ADR 5 day course including exams & tanker module	Watton	
23/01/12	Chainsaw REFRESHER	To be arranged	

<b>START DATE</b>	<b>COURSE</b>	<b>VENUE</b>	<b>PAGE</b>
18/01/12	First Aid - Appointed Person 6 hr course including lunch	Thorney	22
19/01/12	Basic Electrical Awareness	Coldham	9
19/01/12	Fire Marshall/Warden incl live fire demonstration - 3hr	Coldham	22
19/01/12	PA1 - Foundation Module	Thorney	23
19/01/12	Tractor Driving - 2 day with Lantra Certificate	To be arranged	18
20/01/12	Health & Safety Level 2 in Agriculture with Lantra exam	To be arranged	12
23/01/12	ADR 5 day course including exams & tanker module	Watton	8
23/01/12	Chainsaw Refresher	To be arranged	22
24/01/12	180 or 360 Degree Excavator – 2 day Lantra certificate	To be arranged	8
24/01/12	ATV - 2 day course incl towing/spraying	Three Holes	8
25/01/12	Abrasive Wheels - 3 hour course	To be arranged	22
25/01/12	First Aid - Appointed Person 6 hr course including lunch	Thorney	22
26/01/12	First Aid - Appointed Person 6 hr course including lunch	Outwell	22
26/01/12	Manual Handling - 3 hour course	Thorney	23
26/01/12	Working at Heights incl Safe use of Ladders - 3hr course	Thorney	23
27/01/12	Pest Control – Rats & Mice incl Lantra certificate	Coldham	15
27/01/12	Water, Widgets & Watnot - NROSO course 1/2 day incl lunch	Whittlesey	18
30/01/12	Dangerous Goods Safety Awareness - 3 hr course	Coldham	12
30/01/12	Ploughing - 2 day course	To be arranged	15
31/01/12	First Aid - Appointed Person 6 hr course including lunch	Outwell	22
31/01/12	PA6 - Hand Held Applicator	Thorney	23
01/02/12	First Aid - Appointed Person 6 hr course including lunch	Outwell	22
01/02/12	PDFW Agronomy Group 2011 - 5 meetings per year BASIS/NROSO points	Peterborough	14
02/02/12	First Aid - Appointed Person 6 hr course including lunch	Thorney	22
03/02/12	Manual Handling - 3 hour course	Coldham	23
03/02/12	Potato Irrigation	Littleport	16
03/02/12	Working at Heights incl Safe use of Ladders - 3hr course	Coldham	23
06/02/12	PA4S - Slug Pellet Application & PA4G - Granule Applicator	To be arranged	23
06/02/12	Soil Examination & Cultivation Effects with Bill Basford - pm	Coldham	17
06/02/12	Tyres & Traction with Bill Basford - am session	Coldham	19
07/02/12	Asbestos Awareness Training	Coldham	8
07/02/12	ATV - 1 day Refresher (incl ATV hire fees)	Three Holes	8
07/02/12	First Aid - Appointed Person 6 hr course including lunch	Outwell	22
08/02/12	Abrasive Wheels - 3 hour course	To be arranged	22
08/02/12	ATV - 1 day Refresher (incl ATV hire fees)	Three Holes	8
08/02/12	Fire Marshall/Warden incl live fire demonstration - 3hr	Thorney	22
08/02/12	Ploughing - 2 day course	To be arranged	
09/02/12	Chainsaw REFRESHER	To be arranged	
09/02/12	Trailer Braking Systems with Dr Andy Scarlett	Coldham	
10/02/12	Portable Appliance Testing - PAT	Thorney	
20/02/12	First Aid - Appointed Person 6 hr course including lunch	Outwell	
21/02/12	180 or 360 Degree Excavator – 2 day Lantra certificate	To be arranged	
21/02/12	First Aid - Appointed Person 6 hr course including lunch	Thorney	
23/02/12	Fire Marshall/Warden incl live fire demonstration - 3hr	Coldham	

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10/02/12	Portable Appliance Testing - PAT	Thorney	15
20/02/12	First Aid - Appointed Person 6 hr course including lunch	Outwell	22
21/02/12	180 or 360 Degree Excavator – 2 day Lantra certificate	To be arranged	8
21/02/12	First Aid - Appointed Person 6 hr course including lunch	Thorney	22
23/02/12	Fire Marshall/Warden incl live fire demonstration - 3hr	Coldham	22
24/02/12	Pest Control – Rabbit & Mole incl Lantra certificate	Thorney	15
27/02/12	First Aid - Appointed Person 6 hr course including lunch	Outwell	22
27/02/12	PA2 - Ground Crop Sprayer	To be arranged	23
07/03/12	Water, Widgets & Watnot - NROSO course 1/2 day incl lunch *FRUIT SESSION*	Outwell	18
Various	B+E Car & Trailer Courses - (supplying own vehicle & trailer for course & test)	Onsite	9
Various	B+E Car & Trailer Courses - (vehicle & trailer supplied by instructor for course & test day)	Peterborough	9
Various	Basic Food Hygiene for Assurance Schemes - 3 hour course	Onsite	22
Various	Computer Courses – ½ day on-site bespoke training in Gatekeeper, Farmplan, Excel, Word, Outlook, etc	Onsite	12
Various	First Aid at Work - Initial 3 day	Kings Lynn & Peterborough	22
Various	First Aid at Work - Requalifier 2 days	Kings Lynn & Peterborough	22
Various	Food Safety in Catering/Manufacturing/Retail - Level 2 Award	To be arranged	22
Various	Forklift 2 Day courses– All types	Onsite	22
Various	Forklift Refresher – All types	Onsite	22
Various	Management Accounts Training - 9 hours over 2 sessions	Onsite	14
Various	Spreader Calibration - How to do it correctly	Onsite	17

## 180 or 360 Degree Excavator – 2 day Lantra certificate

24<sup>th</sup> – 25<sup>th</sup> January or 21<sup>st</sup> – 22<sup>nd</sup> February 2012, venue to be arranged

- Identify the basic construction and components, and the purpose and use of all controls and gauges.
- Identify and comply with manufacturer's instructions in accordance with the operator's handbook, other information sources and applicable legislation.
- Carry out all pre-use and running checks.
- Configure the excavator for site travel.
- Travel the machine over varying types of terrain including rough undulating ground and substantial inclines.
- Manoeuvre the excavator in confined areas.
- Set the machine to excavate.
- Excavate below ground level on a variety of excavations in different ground types.
- Place spoil into various sizes of vehicles/hoppers.
- Grade, spread and level different types of terrain.
- Remove and re-attach buckets.
- Place the machine in an out-of service condition.
- Explain the loading and unloading procedures on and off a transporter.

## ADR - Carriage of Dangerous Goods on the Road - core, packages, tanker & 7 classes

23<sup>rd</sup> – 27<sup>th</sup> January 2012, 8.30am – 5pm Shipdham, nr Watton, IP25 7RE

All vehicles are subject to ADR regulations. Small amounts are permitted, so this ruling won't extend to the litre of fungicide you need just to top up a load. The packing group determines the maximum amounts you can transport yourself, and all pesticides are classified. If you are carrying pesticide in packing group 1, >20 litres or Kg, in packing group 2, >333 litres or Kg, packing group 3, >1000litres or Kg. Also fertilizer more than a 1 tonne bag, or more than 1000 litres of diesel, then you will require an ADR license. To put this into perspective some common chemicals we use, i.e. Glyphosate is in packing group 3, Avermectin is in packing group 1.

The FULL ADR course covers the legal requirement for drivers to cover carriage of pesticides and fertilizer (excluding the more obscure classes such as explosives and radioactives). This will be over 5 days and culminates in a recognized test and certification. You only attend the sections that are relevant to you.

## Asbestos Awareness Training

7<sup>th</sup> February 2012, at Co-operative Farms, Coldham Estates, Friday Bridge, PE14 0LX.

### Who Should Attend?

Any person that may work in building management, construction and farming industry and those who work with facilities contracts or within facilities functions.

### Aim

The aim of the training is to provide candidates with the necessary knowledge of asbestos within the workplace

### Objectives

Identify the different types of asbestos and their properties, the health risks of asbestos. Where asbestos can be commonly found. Identify practical controls for asbestos safety. The requirements of control of asbestos at work regulations.

### Course Content

- Control of asbestos at work regulations 2006.
- Emergency procedures on finding asbestos.
- Information regarding Licensing.
- Disposal of asbestos.
- Where asbestos can be found.
- Health risks of asbestos.
- Identifying the different types of asbestos
- Personal decontamination.
- Risk assessment for asbestos
- Protective personal equipment

## ATV - 2 day course incl towing/spraying

24<sup>th</sup> – 25<sup>th</sup> January or 7<sup>th</sup> – 8<sup>th</sup> February 2012, Three Holes

- Comply with legal requirements with an emphasis on safe practice.
- Identify the risks associated with using an ATV.
- Select and use appropriate personal protective equipment (PPE).
- Understand the main causes of accidents.
- Identify the controls and components.
- Understand the function of all instruments.
- Carry out daily checks as indicated in the operator's manual.
- Carry out appropriate pre-start checks.
- Identify and report any faults.
- Start up and drive over a variety of terrain and ground conditions.
- Carry out a 'failed hill' climb.
- Carry out a risk assessment and plan the route.
- Operate the ATV safely on a variety of slopes and terrain.
- Identify loading/towing capacities.
- Drive with loads and trailed equipment.
- Load and secure for transport on the road.
- Understand legal and practical requirements for travelling on the public road.
- Identify track profile and weight transfer.
- Load and unload machine from trailer/lorry.

## B+E Car & Trailer Courses

To teach trainees to safely hitch up and tow a trailer over 750kg behind a road going vehicle, in preparation for a B+E driving test.

The course covers static hitching and unhitching, safety checks and roadworthiness, checks off road, Manoeuvres including left and right reverse and the S shaped reverse used in the test, On road training including dual carriageway driving and general roadcraft.

### 2 options are available –

For £137 you use your own vehicle & high sided trailer & you get 2 days training with a driving instructor. Remember trainees are back to L Plates so someone with B+E on their license must accompany them on test day.

For £191 you get a vehicle, trailer & instructor for course & test days.

Both options have an additional £115 per trainee to pay for DSA Test fees

## Basic Beekeeping

16<sup>th</sup> January 2012, The Boathouse Business Centre, 1 Harbour Square, Wisbech, PE13 4BH -Practical session to follow at an apiary in Godmanchester Spring 2012

### Theory Day –

**Introduction.** The Hive and its occupants. The three castes of honey bees. The honeybees life cycle and the roles they play. Types of hive; a brief overview. The construction and makeup of a typical hive.

**Basic Equipment.** The hive. Obtaining your bees. Protective clothing. An interactive session - Smoker and Hive tool. Honey Extraction.

**Pest, Diseases and other Problems.** Varroa and it's management. American and European Foul Brood. Nosema and Acarine. New threats.

**The Beekeepers Year.** Month by month look at the tasks involved.

### Practical Sessions -

A demonstration of normal hive manipulation by the tutors to give the students the experience of dealing with live bees. There will also be the opportunity for the student to handle bees under supervision.

Protective clothing will be provided for these sessions, which will take place at one of the Tutors Apiaries.

## Basic Electrical Awareness

19<sup>th</sup> January 2012 at Co-operative Farms T/A Farmcare Ltd, Coldham Estates, Friday Bridge, Wisbech, PE14 0LX.

A one day course including practical. Maximum of 10 delegates.

### The implications of the EAWR's 1989 regarding:

- Responsibilities, isolation of circuits, competence and maintenance
- The dangers of electricity and the approved processes for risk reduction
- The methods used and the reasons for earthing electrical systems
- The purpose of protective devices within electrical systems
- The implication of overload, short circuit and earth faults

### Demonstration and Practice of the following procedures:

- Resetting of mcb's and rcd's
- Wiring a 3 phase plug
- Wiring a 13Amp plug
- Wiring light fittings as used on grading machines
- Changing fuses
- Wiring a 110 volt plug

## BASIS BETA - Biodiversity & Environmental Training for Advisers

Venue Watton, 12 & 13 December Exam 14 December (written paper only, No Viva for Beta).

This course looks at methods used to protect and enhance biodiversity in the context of sustainable farming and best practice in the use of crop protection. The course, originally designed by a partnership of organisations including FWAG, LEAF and BASIS, forms part of the Voluntary Initiative, a package of measures put together by the UK farming industry, as a practical alternative to a pesticide tax.

### The subject areas covered will include the following:

- The importance of biodiversity
- The impact of pesticides on the environment
- Legislation and codes of practice
- Integrated crop management
- Crop protection management planning
- Cross compliance
- The implications of climate change

The course is delivered in four days using participatory lectures and group exercises, with a written examination (multi-choice and short answer) on the fourth day. All candidates for the examination must hold the BASIS Certificate in Crop Protection.

## BASIS Foundation Award In Agronomy

Nov 1, Nov 8, Dec 13, Jan 17, Feb 21 and Mar 6, with exam on Mar 12 with Simon Goodger, University of Lincoln at Co-operative Farms T/A Farmcare Ltd, Coldham Estates, Friday Bridge, Wisbech, PE14 0LX.

The course is a sound introduction to agronomy, integrated crop protection and crop nutrition. For some delegates with limited crop experience and knowledge it serves as a preliminary course for the BASIS Certificate in Crop Protection (Agriculture or Vegetables) Course (see below).

For others, who have a role which will not involve giving agronomy and crop protection advice, it is a standalone course providing them with a level of understanding and knowledge appropriate for their work. This is a diverse group including some farm staff, quality assurance officers, machinery manufacturer personnel and others.

The qualification, awarded to those successful in the examination, would be of particular value to those for whom this may be an end point in agronomy training. It would also serve to encourage those considering progression to other courses such as the BASIS Certificate in Crop Protection and FACTS.

### Crop Production

For each of the major UK crops (Agriculture option; Cereals, Oilseed Rape, Peas & Beans, Potatoes, Sugar Beet and Grassland), (Vegetables option; Brassicas, Alliums, Umbellifers, Potatoes, and Outdoor Salads) the following apply;

### Weeds

Ability to recognise the most important grass and broad-leaved species and have a basic understanding of the biology, importance and integrated control of weeds.

### Pests

Ability to recognise the main pest and beneficial animal types and have a basic understanding of the biology, importance and integrated control of pests.

### Diseases

Ability to recognise the main types of crop diseases and have a basic understanding of the biology, importance and integrated control of plant pathogens.

### Soil and Crop Nutrition

Ability to recognise the main soil types and have a basic understanding of soil texture, soil structure, pH and plant nutrition.

### Plant Protection Chemicals and fertiliser products

Ability to explain the way in which plant protection and fertiliser products are categorised, and to demonstrate some understanding of the practical importance of the chemical and physical properties of products.

### Protecting people animals and the environment

Ability to explain the best practices employed by operators, farmers, advisors and product manufacturers to keep people, animals and the environment safe.

### Application of plant protection products and fertilisers

Ability to state the key issues in effective and responsible use of plant protection products and fertilisers.

The course duration is six days which are ideally spread over the calendar year so that farm crops can be seen at different stages. Participatory training techniques are to be used throughout. Mornings will be held at Co-op, Coldham and following lunch trainees will visit local fields to do the practical crop walking in the afternoons.

### Examination

The examination is a written paper consisting of 40 multiple choice questions (40% of the total marks) and three structured short-answer questions (60% of the total marks). A minimum of 70% is required to pass.

## BASIS Soil & Water

Jan 5<sup>th</sup> 6<sup>th</sup> 12<sup>th</sup> 13<sup>th</sup> 19<sup>th</sup> (rev day) & 20<sup>th</sup> (exams) with Dr Jim Lewis at Flegcroft Farm, Whittlesey, PE7 2LA.

This course, leading to the BASIS Certificate in Soil & Water Management, examines how farmers can manage soil and water in a sustainable way. Particular emphasis is placed on understanding the methods used to avoid soil erosion and water pollution, and the

implications of Cross Compliance, Environment Schemes and the Water Framework Directive.

- Properties of soils, including texture, structure and water relations
- Soil erosion

### The subject areas covered will include the following:

- Protecting water resources
- Managing drainage and irrigation systems
- Managing field cultivations and crop establishment.

The course is delivered in five days, using participatory lectures, field practical's and group exercises, and assessed with a short written exam, farm management plan and vivas. The qualification can be used to contribute towards the BASIS Diploma in Agronomy.

## BASIS Certificate In Crop Protection

July 4<sup>th</sup> - 8<sup>th</sup>, Nov 9<sup>th</sup> - 11<sup>th</sup>, Nov 29<sup>th</sup> - Dec 2<sup>nd</sup>, Dec 19<sup>th</sup> - 21<sup>st</sup>, Jan 11<sup>th</sup> - 13<sup>th</sup>, **Exam Dates:** Jan 23<sup>rd</sup> & 24<sup>th</sup> with Simon Goodger of Lincoln University at The Boathouse Business Centre, Nene Parade, Wisbech, PE13 4BH

This course covers all aspects of crop protection decision making, including field use, storage, application and environmental impact, to equip students with the competence levels required to gain the BASIS Certificate. The course is popular with advisors, agronomists, farmers and farm managers looking to further their understanding of crop agronomy.

The course is delivered over twenty days organised into six blocks of three days, spread over six months, plus two days for the final examination. There are normally three to four weeks between each block. Delivery is through participatory lectures, group exercises, practical's and visits.

The course is assessed by means of a one hour multi-choice examination, an identification test, a written project and a field-based oral exam.

### The subject areas covered will include the following:

- Recognition and biology of weeds, pests, pathogens and disorders
- Classification and mode of action of pesticides and biological control agents
- Application, transport and storage of pesticides
- Integrated crop protection strategies in the major arable crops

The qualification awarded at the end of the course by BASIS (Registration) Ltd. is a legal requirement for those engaged in selling pesticides, or advising on their use.

## Combinable Crops 2011 - 12

A series of five half day training meetings that cover the agronomic and legislative aspects of combinable crop production. The meetings are hosted jointly by Phil Strachan and Marion Self from Prime Agriculture, plus other technical speakers where appropriate. Members will also have telephone access to Phil, and Marion to answer any questions that arise during the season. All meetings will have adequate time for questions and members are encouraged to share their own experiences and technical queries with the group.

### PROGRAMME

#### Meeting 1 Tuesday 17 Jan 2011 – Timbers, Fincham

12.00pm Introduction and lunch

1.00 pm **A review of pests in combinable crops and control methods**

There seems to have been an increase in pest damage in the last two seasons and we are losing chemical control options. This session is a review of the current situation.

#### **Trace Elements for combinable crops**

Muck and mystery?

#### **Herbicide update**

What's new on the herbicide front for use in wheat rape and pulses, given the loss of many active ingredients.

#### **Growth regulators and lodging management**

Update on the options available and appropriate use.

4.30pm **Discussion and close**

#### Meeting 2 Tuesday 21 Feb 2011, The Crown Lodge Hotel, Outwell

12.00pm Introduction and lunch

1.00pm **Xemium**

A new fungicide from BASF

Fungicides – new research, new programmes

A review of the new actives and programmes for 2012

Irrigating cereals

Is it worth it?

Fungicides in rape

New work on diseases in rape and an update on fungicide use

Podstik in rape

Is it worth using?

4.30pm **Discussion and close**

#### Meeting 3 - Tuesday 10 April 2012

Morning Field meeting – timings for spring and summer applications.

This will be an interactive agronomy session on growth stages, product choice and appropriate doses for the coming two months given the season so far, across the range of combinable crops

#### Meeting 4 – Tues 8 May 2012

Morning Field meeting – summer applications.

This will be an interactive agronomy session on growth stages, product choice and appropriate doses for the final part on the season.

#### Meeting 5 – Thurs 7 June 2012 - Varieties day courtesy of KWS

Demo site 3pm – 6pm

We plan to have a discussion day on the new varieties available for 2012 against the backdrop of the KWS demo site at Thriplow.

## Computer Training – on-site

**Gatekeeper Beginners/Intermediate:** Gatekeeper Precision Farming Beginners/Intermediate; Farmplan Business Manager Beginners/Intermediate; Farmplan Crop Manager Beginners/Intermediate; Excell - to include use of formulae, linking worksheets, preparing cashflows etc; Plus any other help you require with Microsoft Office products like Word, Outlook, etc. If you are running Muddyboots, Sage or any other software not mentioned ring for a quote. All courses can be funded.

## Cylinder Safety including Oxy-Acetylene, Propane & Ethylene

21<sup>st</sup> or 22<sup>nd</sup> November, 20<sup>th</sup> December 2011, 9am – 5pm, various on-farm sites

**Health & Safety talk** covering Cylinder identification and handling, inspection of Regulators, Hoses, Flash Back Arresters, Hose Check Valve, Torches, Mixers and Nozzles, Gas Pressures, Purge Techniques, Checks on Equipment for leaks, Safe Start-Up and Shut Down procedures, Fire Risks and Hot Work Permits covering all aspects within BCGA Code of Practice CP7. Video Presentation "Safe Under Pressure"

**Hands On Practice** choosing the Nozzle for the Job, (sheet-metal nozzles/large thick plate cutting nozzles, gouging nozzles, rivet/bolt head cutting nozzles, AHT type heating nozzles, Propane cutting nozzles) Setting Gas Pressures and Setting the Flame, Cutting techniques using Freehand, Guided, Trammels etc. For Plate, Flanges, Pipe, RSJ, Channel, RHS & Angle etc. Straight-Line track-cutting

## Dangerous Goods Safety Awareness

30<sup>th</sup> January 2012, 9am – 12.30pm or 1pm – 4.30pm at Co-op Farms, Coldham Estates, Friday Bridge, PE14 0LX.

Our **½ day Dangerous Goods Safety Awareness** course is for everyone who has anything to do with carriage of chemical, fuel or fertilizer. This will cover what you can and can't legally transport, how it should be transported safely and what to do in the case of a spill or an accident.

## FACTS

Dec 1<sup>st</sup> 2<sup>nd</sup> 12<sup>th</sup> 13<sup>th</sup> 19<sup>th</sup> (rev day) & 20<sup>th</sup> (exams) with Dr Jim Lewis at Flegcroft Farm, Whittlesey, PE7 2LA

This course looks at key aspects of crop nutrition and the use of fertilisers to promote healthy plant growth. Given the importance of Nitrate Vulnerable Zones and the Water Framework Directive, emphasis is placed on the use of integrated crop nutrient management. The course is suitable for advisors, agronomists, farmers and farm managers, and at the end of the course, students will be able to provide recommendations for fertiliser use, which are both economically and environmentally sound. The FACTS award is the standard industry qualification for those selling or advising on the use of crop fertilisers.

**The subject areas covered will include the following:**

- Soil in relation to plant nutrition
- Nature and properties of fertilisers
- Role of plant nutrients
- Calculating fertiliser requirements of the main crop types
- Transport, handling, storage and application of fertilisers
- Legislation and other requirements to protect the environment.

The course is delivered over six days organised into two blocks of two days, plus a revision day and one day for the examination. There is normally a week between each block. Delivery is through participatory lectures and group exercises. Assessment is by means of a one hour multiple-choice examination and a fifteen minute oral exam.

## Health & Safety In Agriculture - Lantra Awards level 2 course

1<sup>st</sup> Dec 2011, The Crown Lodge Hotel, Outwell or 20<sup>th</sup> Jan 2012, Peterborough area

A one day accredited course for employees. At the end of the session trainees will sit a multi-choice exam to gain the Lantra Level 2 qualification. Covering: Responsibilities, accidents & machinery; The workplace, electricity & maintenance work; Working with or near others; Staying healthy; Other work activities; Livestock, first aid & accident reporting

## IOSH Managing Safely

With Nigel Davy 17<sup>th</sup> 18<sup>th</sup> 23<sup>rd</sup> & 24<sup>th</sup> January 2012, The Crown Lodge Hotel, Outwell, PE14 8SE

**Managing Safely** is a course for employers, managers and supervisors in any sector and any organisation. It's designed to provide delegates with the information they need to know to help them handle health and safety in their workplace.

The aim of the course is to "ensure that safety requirements are appreciated by employers and people employed as managers and enable them to review their own systems for safety, introducing new controls or implementing changes as appropriate to make their workplace safer". (Continued over)

## IOSH Managing Safely *Cont.*

The flexible new high impact programme covers all the main health and safety issues, and includes a session tackling the environment. The course lasts for 24 hours in total. Managing Safely can be delivered over a full week or on single days. We plan to hold it over 5 days to give candidates more of a hand holding experience through the course, exam & project.

### It has 8 modules.

- Introducing Managing Safely
- Assessing risks
- Controlling risks
- Understanding your responsibilities
- Identifying hazards
- Investigating accidents and incidents
- Measuring performance
- Protecting our environment

### After successfully completing the IOSH Managing Safely course delegates will be better able to:

- Apply basic management principles and practices to safety and health issues as part of a total management strategy.
- Set achievable safety and health objectives and plan and implement courses of action to achieve those objectives.
- Recognise safety and health hazards present in the workplace.
- Carry out and record basic assessments of the risks associated with workplace hazards, and recommend suitable control measures.
- Take account of risks arising from ergonomic factors.
- Ensure that adequate information, training and supervision are provided for employees.
- Investigate an accident or incident involving injury or damage to determine the causes and take appropriate actions.

### IOSH Managing Safely Course Assessment

Achievement of the objectives of the IOSH Managing Safely course will be assessed by:

- 1) A short answer test
- 2) A practical assessment in the workplace

Delegates who successfully complete the written and practical assessments at the end of the course are awarded an IOSH Certificate in Managing Safely.

## Leading your Team

With Jane Steer 13<sup>th</sup> & 20<sup>th</sup> December 2011, The Crown Lodge Hotel, Outwell, PE14 8SE

This 2 day course has been designed for new and existing team leaders and will introduce the team leader to the range of activities they would be expected to undertake. The course is very interactive and enjoyable!

The team leader role is normally someone who is working closely with the team but has some responsibility for ensuring that the task of the team is completed successfully. Team leaders often have a role in communicating with other departments as well as their own line manager.

The two days will be delivered over a period of one or two weeks; this will give the delegates time to practice some of the skills they learn in the first day and reflect on the impact they have had. Part of the second day will be spent discussing how well their management skills have developed.

The second day will also be spent on discussing any specific issues that the delegates may want to explore further in addition to the specific skills listed.

At the end of the second day, the delegates will prepare an action plan to share with their manager in order that they can continue practicing their team leading skills.

### Course Content

**Defining the role of a team leader/supervisor** – in this section the delegates will explore the skills and attributes they need to develop to be an effective team leader

**Characteristics of effective teams** – in this section the delegates will learn how teams can become highly performing by utilising the skills they will learn through the two days

**Delegation** – the delegates will understand how they can make more time for themselves and how to delegate certain aspects of their role to their team. They will learn that this process needs planning. They will also learn that delegating can be very motivational and will develop their team members.

**Motivating yourself and others** – the delegates will understand how we are all motivated by different things. They will explore the best ways to gain commitment from their team members.

**Communication** – this section will consider all of the pitfalls and barriers to effective communication and how they can over-come those pitfalls. This section will include how they can effectively lead and plan effective meetings

## Management Accounts Training

Various dates & options available. Onsite training works best looking at your own systems

1. **The Profit and Loss account**  
Understanding profit v cashflow. Gross profit margins and overheads.
2. **The Balance Sheet:** What is the company worth. Understanding debtors and creditors.
3. **Prepayments:** What is a prepayment? What can be prepaid and how does it affect my profit.
4. **Accruals:** What is an accrual? What do we use accruals for and how does it affect my profit.
5. **Work in Progress:** How to value this figure.
6. **Stock:** How and what to value.

This course is designed for senior managers and business owners to ensure they understand their management accounts and year end accounts and how the figures can help with managing aspects of the business.

The course content is flexible dependent upon the trainee's requirements and general complexity of the business. It is suggested that an initial half day of 4 hours with a follow up of 5 hours is recommended, preferably within no more than 2 weeks of the first session.

## Nutrient Management Plan

7<sup>th</sup>, 8<sup>th</sup> & 9<sup>th</sup> Dec 2011, exam optional with Andrew Watson in Watton

FACTS Qualified Advisors (FQAs) now have recognised roles in implementing NVZ rules, the Code of Good Agricultural Practice and assurance schemes. Nutrient Management Planning is a specific CPD requirement for all FQAs, and for those gaining the qualification before 31st December 2009. In order to maintain their FQA status, current advisors will have to complete the training within 5 years from January 1st 2010.

The course helps FQAs manage the challenges of the Water Framework Directive, greenhouse gas mitigation strategies and soil protection, while also improving farm profitability.

**The subject areas covered will include the following:**

- Crop nitrogen utilisation and efficiency
- Managing farm phosphorus
- Precision farming
- Techniques for in-field nutrient management
- Efficient use of manures and organic materials
- Environmental regulations and policies
- Fertiliser Industry Assurance Scheme (FIAS) and farm security

To retain FQA status, students take an on-line assessment consisting of multiple-choice question. For students wishing to use the course towards completion of the BASIS Diploma in Agronomy, there is an optional full examination consisting of two written papers plus a panel viva.

## PDFW Agronomy Group 2012 with John Youles

A series of training meetings that will cover the agronomic and legislative aspects of crop production. The meetings will be hosted by John Youles from Tag Consulting Ltd part of the NIAB TAG Network. All meetings will have adequate time for questions and members are encouraged to share their own experiences and technical queries with the group. BASIS and NRoSO applied for.

### Meeting 1 – February at Sacrewell, actual date and time to be confirmed

All day technical update meeting with similar structure to previous years. Focus will be on combinable crops reviewing experience from 2011 and proposed crop management actions for 2012. Review and update on pertinent legislative issues relating to Single Payment Scheme, Cross Compliance and Stewardship.

### Meeting 2 – Early April 2012 – actual date, venue and time to be confirmed

First evening meeting with farm field walk. Discussions on agronomy focussing primarily on combinable crops and sugar beet using the farm crops as a backdrop.

### Meeting 3 – Early May 2012 – actual date, venue and time to be confirmed

Second evening meeting with farm field walk. Discussions on agronomy focussing primarily on combinable crops and sugar beet using the farm crops as a backdrop.

### Meeting 4 – Early June 2012 – actual date, venue and time to be confirmed

Third evening meeting with farm field walk. Discussions on agronomy focussing primarily on combinable crops and sugar beet using the farm crops as a backdrop.

### Meeting 5 – Early July 2012 – actual date and time to be confirmed

Fourth evening meeting at Flegcroft Farm looking at KWS variety trials. A good opportunity to discuss cereal and sugar beet varieties.

### Meeting 6 – Early September 2012 – actual date, venue and time to be confirmed

Fifth evening meeting with farm field walk. Discussions on agronomy focussing primarily on combinable crops and sugar beet using the farm crops as a backdrop.

## Pest Control – Rabbit & Mole with Lantra Awards Certificate

24<sup>th</sup> February 2012, 9am – 5pm at Coldham Estates, Friday Bridge, PE14 0LX.

### Objectives

- Identify rabbits and moles and the typical symptoms of the damage caused.
- Identify the degree and source of the infestation.
- Describe the lifestyle and habits of the rabbit and mole.
- State the legislative obligations and responsibilities relevant to the control of rabbits and moles.
- Plan, implement and monitor an effective control programme for rabbits and moles.

Select and carry out the most appropriate methods of rabbit and mole control, in line with current legal guidelines and recognised good practice.

## Pest Control – Rats & Mice with Lantra Awards Certificate

27<sup>th</sup> January 2012, 9am – 5pm at Coldham Estates, Friday Bridge, PE14 0LX.

### Objectives

- Identify rats and mice and the typical symptoms of damage caused.
- Identify the degree and source of the infestation.
- State the legislative obligations and responsibilities relevant to the control of rabbits and mice.
- Describe the lifestyle, habits and habitats of rats and mice.
- Plan, implement and monitor an effective control programme for rats and mice.
- Select and carry out the most appropriate methods of rat and mouse control, in line with current legal guidelines and recognised good practice.

Understand the effect rodent control can have on the environment and ensure risks to non-target animals are minimised.

## Ploughing Techniques - 2 day course

30<sup>th</sup> & 31<sup>st</sup> January or 8<sup>th</sup> & 9<sup>th</sup> February 2012, 9am – 5pm venue to be arranged

This is a 2-day course (14 hrs approx) in reversible ploughing to achieve normal, local, good farming practice. Trainees will need some experience of equipment to be used. This means that they will already be familiar, with driving and operating the tractor the use of its controls and hydraulic services and have some basic experience of using the plough that will be brought to the course. Trainees will work in pair's, two delegates to one plough set-up.

### Course to include:

- Setting up the plough, using the correct wearing parts for the job
- Setting up in the field
- Plough settings
- Practical Ploughing

This course aims to teach the trainees techniques which will increase the efficiency of their output in terms of time taken and fuel used while ploughing a field. The quality of the seed bed produced will be improved to optimise seed germination and therefore increase yields. This is achieved by studying how to set up the plough for the soil conditions found in each field, how to then operate in an efficient manner and by actually undertaking ploughing with the instructor to guide on how to adjust the plough to optimise output.

## Portable Appliance Testing - PAT Testing

10<sup>th</sup> February 2012, 9am – 5pm, at Coldham Estates, Friday Bridge, PE14 0LX.

Our 1 day PAT Testing course is aimed at people who have no previous experience. This is because you do not have to be a qualified electrician to carry out in-house PAT Testing. This can result in substantial cost savings, as well as flexibility in when testing is carried out. I thought this was something that was worthwhile to offer while we could fund the training. Apart from the training fees you need to consider that PAT testing equipment will cost you approx £250 - £550. Even then it's an investment that will save you money.

### General

The training course covers both the theory and practical aspects of PAT testing in line with The Code of Practice for In-service Inspection and Testing of Electrical Equipment. The course is carried out by a qualified instructor with a number of years experience using an ETHOS 9150 manual portable appliance tester.

There is a short 20 question multiple choice tests at the end of the course to help assess competency. Please see over the page for more course content. *(Continued over)*

## Portable Appliance Testing - PAT Testing Cont.

### Course Content

- Legal Requirements
- Types of Equipment to be Inspected & Tested
- Frequency of Testing
- Testing Procedure
- Visual Inspection
- Combined Inspection & Testing
- Record Keeping
- Labelling

### Each trainee receives

- A set of guidance notes
- A complimentary copy of the Institute of Electrical Engineers Code of Practice for In-Service Inspection and Testing of Electrical Equipment (worth £35)
- And a personalised certificate on completion of the course.

## Potato Enterprise Programme 2011 - 2012

### Session 1: Potato storage and primary cultivations for 2011/ 2012

Date: 10<sup>th</sup> November 2011 at at Coldham Estates, Friday Bridge, PE14 0LX.

Venue: potato store and field (if possible yet to be ploughed?)

#### 1. Potato storage:

- Any bruising?
- Why can't we manage dry matter?
- Newer frying varieties – dry matter and susceptibility to bruising
- Fans run hours and rots in varieties like Melody?
- Managing early sprouting?
- When is the best time to apply CIPC, is there a best application method, and at what dose?
- CIPC tuber residues a problem?
- Why aren't you using ethylene?
- Better use of energy in storage – inverters, time switches, insulation and patching holes!
- Black heart and store carbon dioxide levels?

#### 2. Primary autumn cultivations

- To plough or not to plough?
- To sub-soil or not to sub-soil?
- Cultivating in the wet?

### Session 2: Planning for the 2012 crop and a market update

Date: 19<sup>th</sup> January 2012 at The Crown Lodge Hotel, Downham Rd, Outwell,

PE14 8SE Venue: Inside, desk session with lunch

- Review of the 2011 crop and the changing market
- Fertilisers and use of organic manures and composts
- Better weed control systems?
- Irrigation, climate change and un-irrigated potatoes
- Nematicide use and tuber residue levels?
- Are you sure you know what these potatoes cost you to grow?
- New varieties and black leg problems?
- Seed rates and the newer varieties
- Are the new seed dressings worth while?
- What are we going to do about Alternaria control?
- EU market review volumes, prices, quality issues

### Session 3: Early season crop management walk and talk

Date: May 2012

Venue: Outside in 2 fields with contrasting soil types

#### Early season crop management:

- Review cultivations and weed control
- Root development and canopy growth
- Greening, planting depth and ridge building
- Seed spacing, target and actual plant populations and tuber size
- Early and late blight, weed and aphid control – materials, dose rates and timings
- Virus protection and use of mineral oils
- "Top up" nitrogen requirements and leaching risk - if any

### Session 4: Mid-season crop walk

Date: July 2012 Venue: Outside in 2 or 3 fields with contrasting soil types

- Crop yield potential and tuber quality so far?
- Late season – blight control and use of maleic hydrazide?
- Any Alternaria species?
- Growing crops for a discerning market with no irrigation?
- Rotations, yields and crop quality?
- Review disease and pest control and crop water use

### Session 5: Late season crop walk and talk

Date: August 2012

Venue: Outside in 2 contrasting fields and in an empty potato store

#### Preparation for harvest and storage:

- Market requirements 2012 – tuber size
- Market prospects for the 2012 crop?
- What are these crop canopies telling us?
- Managing skin spot in susceptible varieties
- Crop yield and quality assessments – 3m dig, weigh and QC
- Harvesting plans – desiccation timing
- Application techniques for best haulm kill?
- Theories on skin set and desiccation method?
- Storage plans – hygiene, fans, temperatures, temperature probes, box lay-outs, carbon dioxide and store environment

## Potato Irrigation with Dr Mark Stalham Cambridge University

**3<sup>rd</sup> February 2012, Highfield House, Main Rd, Littleport, nr Ely**

Potatoes consume 56 % of the total water applied as irrigation to UK crops.

With predictions of climate change and environmental legislation increasing demand and restricting irrigation availability in future, even small improvements in efficiency would enable growers to maintain yields and save large quantities of water. Irrigation efficiency is generally much lower than the efficiency of water use by the plant, therefore large improvements can be made. A major reason for poor utilization of water is that water is applied when it is not needed and little attention is paid to environmental or plant measurements that determine the water balance and quality requirements of a specific crop.

Topics covered on the training course will include assessing irrigation requirements, soil type selection, common scab and other quality issues related to irrigation and water application methods.

## Practical Cross-compliance Management

20<sup>th</sup> December 2011, 9.30am – 12.30pm finishing with lunch, Tutors - Bob Bulmer (AEA) & David Felce at Co-operative Farms T/A Farmcare Ltd, Coldham Estates, Friday Bridge, Wisbech, PE14 0LX.

**Is YOUR Single Farm Payment at risk?** Between government cuts and EU fines, Defra is in serious financial straits. Two separate reliable sources have recently confirmed that cross-compliance inspectors have been told that not only are they to make more spot checks on farms, but that they are to increase prosecutions, which could mean more deductions from your SFP.

How confident are you that your business is totally cross-compliant? How well do your staff understand it if they have to deal with inspectors in your absence? **We can help.**

## Soils Examination and Cultivation Effects with Bill Basford

6<sup>th</sup> February 2011, 1pm – 5pm Coldham Estates, Friday Bridge, Wisbech, PE14 0LX.

A course on Soils, structure, examination. A practical 0.5 day course, meeting 8 -10 attendees in fields and progressing around the fields digging holes, discussing what's found and normally including a subsoiler working which is dug around. Normally link the whole session to cultivations, compaction etc. (can be farmers or operators).

This course aims to familiarize delegates with soils management to include effective environmental issues, erosion control, optimum cultivation practice to minimize compaction and energy use.

## Spreader Calibration - How to do it correctly

Remember this is one that ticks a few boxes on the assurance scheme forms. The cost savings can be vast if your spreader is not doing its job properly; 15% inaccuracy can result in both loss of yield in the crop and a vast overspend on fertiliser. Watch out for stripy crops in your neighbour's fields and tell them about our service. You can have up to 3 different fertilisers tested for the price and a test certificate will be issued.

**To ensure candidates can successfully -**

- Calibrate the machine.
- Assess Environmental aspects.
- Assess Weather effect particularly wind speed.
- Assess Crop conditions

## Tractor Driving - Lantra Awards Certificate

19<sup>th</sup> – 20<sup>th</sup> January 2012, 9am – 5pm venue to be arranged

Suitable for all tractor drivers, both novices and experienced drivers in agriculture, amenity, forestry, industrial and horticulture industries. It can even be run for 13-16 year olds the only exclusions is that although we can train in PTO's & Mounted Loaders we cannot test until trainees are 16 & over. Their Lantra certificate would show those exclusions. We are also not able to fund under 16's.

- To be able to carry out a risk assessment of the tasks in hand.
- Enter and leave the cab safely.
- Understand the purpose and meaning of the instrumentation.
- Understand the function of all controls.
- Understand the hazards associated with some controls.
- Start and stop the engine in a safe manner.
- Be competent in driving a tractor in a forward and reverse direction.
- Leave the tractor in a safe state.
- Understand reasons for daily checks.
- Competently perform checking of the lubrication, cooling and air intake of the engine, perform basic lubrication of the tractor and ensure the tractor is in a safe road going state.
- Attach a mounted implement and manoeuvre in a forward and reverse direction with a mounted implement.
- Attach a trailed implement and manoeuvre in a forward and reverse direction with a trailed implement.
- Leave unattached implements in a safe state.
- Correctly attach a PTO shaft between tractor and implement.
- Attach the PTO shaft guards correctly.
- Assess the minimum turning circle of the machine and the angle of the PTO shaft.

Carry out basic operations using tractor mounted loader.

## Trailer Braking Systems. Selection, Operation and Maintenance with Dr Andy Scarlett

9<sup>th</sup> February 2012 at Coldham Estates, Friday Bridge, Wisbech, PE14 0LX.

Dr Andy Scarlett has been engaged in agricultural engineering research since 1985, the last 20 years mainly concerning agricultural vehicles. He spent 16 years at Silsoe Research Institute (formerly NIAE), latterly responsible for management of tractor and field machinery-related research and testing activities.

Scarlett Research Ltd was formed in 2005, following the closure of Silsoe Research Institute. The company specialises in delivery of engineering-related research, development and technical services regarding agricultural tractors, machinery and self-propelled vehicles to public and private sector customers in the land-based industries.

- Trailer not stopping as well as it used to?
- Heard stories of expensive tractor brake repairs?
- Confused by talk of new EU trailer braking regulations?
- Think you may be pushing the limits with that new 50 km/h tractor, but surely there's life left in that 15 year-old trailer?
- Unsure what to replace it with or how to upgrade it?

If any of these questions apply to you, this course will provide the answers, helping you get the best performance from your current & future equipment. Dr Andy Scarlett, tractor industry consultant, provides an overview of hydraulic & air braking systems and current UK & forthcoming EU tractor-trailer braking requirements. A practical guide of what to look for when buying new; the scope for upgrading existing trailer brakes, and exactly how to keep it all properly maintained, roadworthy & legal. Everything you thought you didn't really need to know ... until it wouldn't stop!...or VOSA had a look !

### Course features classroom (am) and practical workshop (pm) sessions, including:-

- Trailer Braking:- Rules, Regulations & Reality (legislative overview)
- Agricultural Trailer Braking Hardware (what should do what)
- HSE-DfT-Industry Agricultural Trailer Braking Study (research findings)
- Choosing, Using and Upgrading Trailer Brakes (making the right choices)
- Maintaining Trailer Brakes (theory behind the practice)
- Practical Workshop Demonstrations (braking system disassembly, maintenance & re-assembly)

**Attendees receive comprehensive course notes and copies of all electronic presentations used.**

## Tyres and Traction with Bill Basford

6<sup>th</sup> February 2012, 9am – 1pm Coldham Estates, Friday Bridge, Wisbech, PE14 0LX.

0.5 day course examining wheels on all soils. Wheels, loads, tyre pressures, tyre selection, compaction. Normally offered on a farm site where a weighbridge exists and a selection of equipment is weighed, tyres examined, loads and pressures suggested for best traction/ground pressure etc. This has been a whole day course but it has been reduced to make timing more acceptable. (Normally for operators but farmers can be benefit as well)-timing not critical.

The course aims to provide delegates with an improved appreciation of soils management and the effect of all vehicles working on the land. Thus all equipment can be operated more efficiently with both soils and energy management being highlighted.

## Water, Widgets and Wotnots - 2011 NROSO Roadshow event

19<sup>th</sup> December 2011, 8.30am – 12.30pm or 1pm – 5pm at The Crown Lodge Hotel, Outwell, PE14 8SE

27<sup>th</sup> January 2012, 8.30am – 12.30pm at Flegcroft Farm, Whittlesey, PE7 2LA

\*SPECIAL FRUIT DAY - 7<sup>th</sup> March 2012, 9am – 12pm at The Crown Lodge Hotel, Outwell, PE14 8SE\*



- 1) Looking at Spray operator Safety & PPE
- 2) Sprayer Technology with a review of hi and lo-tech improvements to sprayers and future trends
- 3) Water protection including case studies of water pollution incidents which look at the consequences of poor or thoughtless practice
- 4) A topical update on the latest issues affecting pesticide application and use.

This workshop is part of the farming and crop protection industry's Voluntary Initiative to minimise the environmental impacts of pesticides. This workshop will attract **10 CPD** points and is eligible for both the National Register of Sprayer Operators (NROSO) and the BASIS Professional Register.

## Welding - MIG &/or ARC

24<sup>th</sup> or 25<sup>th</sup> November or 19<sup>th</sup> December 2011 venue to be arranged

**A 1 day course covering** - Safety awareness of the MIG & ARC Welding Processes, Eye risks, skin burns, fumes dusts and gases, Electricity, welding lead & return lead functions, Lens shades, safety specs, and protection of eyes. Compressed gas cylinder handling & storage Safe assembly & shutdown procedures for Oxy-Acetylene cutting & welding operations. Permit to work/Hot work permits, fire risks Proban boiler suits, aprons, spats, gloves, hats, safety boots, etc.

**Practical** - Setting up the M.I.G. Arc, Dip or Spray mode, Arc/wire-feed/inductance settings. Gas types and flow rates, Machine maintenance of liners, tips, drive rolls, nozzles etc. Actual welding practice of fillets closed & open square edge butts & Vee butts, from sheet metal into medium and heavy plate. In the flat, vertical-up, vertical-down & overhead position

# THE TRAINING ASSOCIATION (WEST) TERMS AND CONDITIONS OF SERVICE

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Your attention is particularly drawn to the provisions of clauses 4 and 7

## 1. INTERPRETATION

1.1 In these Terms, the following definitions apply:

“Booking”	means your booking of a Training Course as set out in your booking form or as discussed in a call to us;
“Business Day”	means a day (other than a Saturday, Sunday or public holiday) when banks in London are open for business;
“Contract”	means a contract between us and you for the provision of a Training Course in accordance with these Terms;
“Course Specification”	means the description or specification of the Training Course provided in writing by us to you;
“Fees”	means the Fees payable by you for the Training Course in accordance with clause 5;
“Materials”	means any materials which are produced by us for you in connection with the Training Course;
“Terms”	means these terms and conditions as amended from time to time in accordance with clause 15;
“Training Course”	means the training course, including any Materials, provided by us to you as set out in the Course Specification;
“we”, “us” and “our”	means The Training Association (WEST) whose principal place of business is at Northfield, The Row, Wereham, Kings Lynn, Norfolk, PE33 9AY; and
“you” and “your”	means the person or firm who books a training course provided by us.

1.2 In these Terms, the following rules apply:

1.2.1 a “person” includes a natural person, corporate or unincorporated body (whether or not having separate legal personality);

1.2.2 a reference to a party includes its personal representatives, successors or permitted assigns;

1.2.3 a reference to a statute or statutory provision is a reference to such statute or statutory provision as amended or re-enacted. A reference to a statute or statutory provision includes any subordinate legislation made under that statute or statutory provision, as amended or re-enacted;

1.2.4 “including”, “include”, “in particular” or any similar expression, shall be deemed to be without prejudice to the generality of the foregoing; and

1.2.5 “writing” or “written” includes faxes and e-mails.

## 2. BASIS OF CONTRACT

2.1 The Booking constitutes an offer by you to attend a Training Course in accordance with these Terms.

2.2 The Booking shall only be accepted when we issue a written confirmation of the Booking at which point and on which date the Contract shall come into existence.

2.3 The Contract constitutes the entire agreement between the parties. You acknowledge that you have not relied on any statement, promise, representation or misrepresentation made or given by or on our behalf which is not set out in the Contract.

2.4 Any descriptive matter or advertising issued by us, and any descriptions or illustrations contained in our newsletters, brochures or website, are only issued or published to give an approximate idea of the Training Courses described in them. They do not form part of the Contract or have any contractual force.

2.5 These Terms apply to the Contract to the exclusion of any other terms that you seek to impose or incorporate, or which are implied by trade, custom, practice or course of dealing.

2.6 Quotations we give are not offers, and are only valid for 20 Business Days from the date of issue.

## 3. THE TRAINING COURSE

3.1 We shall provide the Training Course in accordance with the Course Specification in all material respects.

3.2 We may make any changes to the Course Specification which are necessary to comply with applicable safety and other statutory requirements, or which do not materially affect the nature or quality of the Training Course.

3.3 We warrant to you that the Training Course will be provided using reasonable care and skill.

3.4 After completion of the Training Course and any related examination, we shall forward any awarding body or attendance certificates relating to such Training Course or examination upon payment of our Fees in accordance with clause 5.

## 4. YOUR OBLIGATIONS

4.1 You shall:

4.1.1 ensure your Booking is complete and accurate;

4.1.2 provide us with such information as we may reasonably require in order to provide the Training Course within sufficient time, including details of special dietary requirements where lunch is included and any disabilities or language barriers;

4.2 If performance of any of our obligations under the Contract is prevented or delayed by any act or omission by you or your failure to perform any relevant obligation (“Trainee Default”):

4.2.1 we shall without limiting our other rights or remedies have the right to rely on the Trainee Default to relieve us from the performance of any of our obligations to the extent the Trainee Default prevents or delays our performance of any of our obligations;

4.2.2 we shall not be liable for any costs or losses you sustain or incur arising directly or indirectly from our failure or delay to perform any of our obligations as set out in this clause 4.2; and

4.2.3 you shall reimburse us on written demand for any costs or losses we sustain or incur arising directly or indirectly from the Trainee Default.

4.3 If you need to cancel a Booking which we have accepted, you shall give us written notice that you are unable to attend the Training Course with your reasons for cancellation (the “Cancellation Notice”). We must receive the Cancellation Notice at least 15 days before the start of the Training Course.

4.4 If any Cancellation Notice is received 14 days or less before the start of the Training Course, we shall have the right, without limitation to our other rights and remedies, to invoice you in respect of the Fees and any applicable Value Added Tax.

## 5. FEES AND PAYMENT

5.1 The Fees for the Training Course shall be as set out in the Course Specification and confirmed in our acceptance of the Booking, which are exclusive of any Value Added Tax.

5.2 Usually we will invoice you on completion of the Training Course in arrears but we have the right to invoice you up to 30 days before the start of the Training Course.

5.3 You shall pay the Fees together with any applicable Value Added Tax:

5.3.1 either within 30 days of the invoice date, or at least 14 days before the start of the Training Course where an invoice is sent before a Training Course; and

5.3.2 in full and in cleared funds to a bank account nominated in writing by us; and

5.3.3 time for payment shall be of the essence of the Contract.

5.4 Without limiting any of our other rights or remedies, if you fail to make any payment due to us under the Contract by the due date for payment (“Due Date”), we shall have the right to:

5.4.1 charge interest on the overdue amount at the rate of 2.5 per cent per annum above the then current National Westminster Bank Plc’s base rate accruing on a daily basis from the Due Date until the date of actual payment of the overdue amount, whether before or after judgment, and compounding quarterly; and

5.4.2 retain any awarding body or attendance certificates relating to the Training Course until receipt of payment.

5.5 You shall pay all amounts due under the Contract in full without any deduction or withholding except as required by law and you shall not be entitled to assert any credit, set-off or counterclaim against us in order to justify withholding payment of any such amount in whole or in part. We may, without limiting our other rights or remedies, set off any amount owing to us by you against any amount payable by us to you.

## **6. INTELLECTUAL PROPERTY RIGHTS**

- 6.1 We shall own the property and any copyright and other intellectual property rights in or arising out of or in connection with the Training Course.
- 6.2 You acknowledge that, in respect of any third party intellectual property rights, your use of any such intellectual property rights is conditional on us obtaining a written licence from the relevant licensor on such terms as will entitle us to license such rights to you.

## **7. LIMITATION OF LIABILITY**

- 7.1 Nothing in these Terms shall limit or exclude our liability for:
- 7.1.1 death or personal injury caused by our negligence, or the negligence of our employees, agents or subcontractors; or
- 7.1.2 fraud or fraudulent misrepresentation.
- 7.2 Subject to clause 7.1:
- 7.2.1 we shall not be liable to you, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, for any loss of profit, or any indirect or consequential loss arising under or in connection with the Contract;
- 7.2.2 we shall not be liable to you or be deemed to be in breach of the Contract by reason of any delay in performing, or any failure to perform, any of our obligations in relation to the Training Course, if the delay or failure was due to any cause beyond our reasonable control; and
- 7.2.3 our total liability to you in respect of all other losses arising under or in connection with the Contract, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, shall not exceed the amount of Fees payable by you under the Contract.
- 7.3 Except as set out in these Terms, all warranties, conditions and other terms implied by statute or common law are, to the fullest extent permitted by law, excluded from the Contract.
- 7.4 This clause 7 shall survive termination of the Contract.

## **8. TERMINATION**

- 8.1 Without limiting our other rights or remedies, either of us may terminate the Contract with immediate effect by giving written notice to the other party if:
- 8.1.1 the other party goes into liquidation, becomes bankrupt, has a receiver appointed, makes a composition or voluntary arrangement with its creditors or enters administration, or a moratorium comes into force in respect of the other (within the meaning of the Insolvency Act 1986);
- 8.1.2 the other party ceases, or threatens to cease, to carry on business;
- 8.1.3 the other party suspends, or threatens to suspend, payment of its debts or is unable to pay its debts as they fall due or admits inability to pay its debts or (being a company) is deemed unable to pay its debts within the meaning of section 123 of the Insolvency Act 1986 or (being an individual) is deemed either unable to pay its debts or as having no reasonable prospect of so doing, in either case, within the meaning of section 268 of the Insolvency Act 1986 or (being a partnership) has any partner to whom any of the foregoing apply; or
- 8.1.4 any event occurs or proceeding is taken with respect to the other party in any jurisdiction to which it is subject that has an effect equivalent or similar to any of the events mentioned in clauses 8.1.1 to 8.1.3 (inclusive).
- 8.2 Without limiting our other rights or remedies, we may terminate the Contract or any other contract between you and us with immediate effect by giving you written notice if you fail to pay any amount due under the Contract or any other contract between you and us on the due date for payment.
- 8.3 Without limiting our other rights or remedies, we shall have the right to terminate the Contract by giving you 14 days' written notice.

## **9. CONSEQUENCES OF TERMINATION**

- On termination of the Contract for any reason:
- 9.1 you shall immediately pay to us all of our outstanding unpaid invoices and interest and, in respect of any Training Courses provided but for which no invoice has been submitted, we shall submit an invoice, which shall be payable by you immediately on receipt;
- 9.2 the accrued rights, remedies, obligations and liabilities of the parties as at expiry or termination shall not be affected, including the right to claim damages in respect of any breach of the Contract which existed at or before the date of termination or expiry; and
- 9.3 clauses which expressly or by implication have effect after termination shall continue in full force and effect.

## **10. ASSIGNMENT AND SUBCONTRACTING**

You shall not, without our prior written consent, assign, transfer, charge, subcontract or deal in any other manner with all or any of your rights or obligations under the Contract.

## **11. NOTICES**

A notice required or permitted to be given by either party to the other under these Terms shall be in writing addressed to the other party at its registered office or principal place of business or such other address as may at the relevant time have been notified pursuant to this provision to the party giving the notice.

## **12. WAIVER**

- 12.1 A waiver of any right under the Contract is only effective if it is in writing and shall not be deemed to be a waiver of any subsequent breach or default. No failure or delay by a party in exercising any right or remedy under the Contract or by law shall constitute a waiver of that or any other right or remedy, nor preclude or restrict its further exercise. No single or partial exercise of such right or remedy shall preclude or restrict the further exercise of that or any other right or remedy.
- 12.2 Unless specifically provided otherwise, rights arising under the Contract are cumulative and do not exclude rights provided by law.

## **13. SEVERANCE**

- 13.1 If a court or any other competent authority finds that any provision or part provision of the Contract is invalid, illegal or unenforceable, that provision or part-provision shall, to the extent required, be deemed deleted, and the validity and enforceability of the remainder of the Contract shall not be affected.
- 13.2 If any invalid, unenforceable or illegal provision of the Contract would be valid, enforceable and legal if some part of it were deleted, the provision shall apply with the minimum modification necessary to make it legal, valid and enforceable.

## **14. THIRD PARTIES**

A person who is not a party to the Contract shall have no rights under or in connection with it.

## **15. VARIATION**

Except as set out in these Terms, any variation, including the introduction of any additional terms and conditions, to the Contract, shall only be binding when agreed in writing and signed by us.

## **16. GOVERNING LAW AND JURISDICTION**

This Contract, and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims), shall be governed by, and construed in accordance with, English law, and the parties irrevocably submit to the exclusive jurisdiction of the English courts.

# The Complete Guide To Training

COURSE	WHY SHOULD YOU DO IT?	Refresher training?
<b>180 &amp; 360 Degree Excavator</b>	<b>HSE LEGISLATIVE REQUIREMENT</b> length of driver training depends on experience and whether or not the equipment will be used on a construction site.	1-Day refresher recommended every 5 years for the experienced operator but every 3 years for the occasional user. No re-test required.
<b>Abrasive Wheels</b>	<b>HSE LEGISLATIVE REQUIREMENT</b> Under the Power Regs operators should be trained in the safe use of the wheel and changing the disc.	None required
<b>ADR</b>	<b>DEPARTMENT OF TRANSPORT LEGISLATIVE REQUIREMENT - PREVIOUSLY UNDER HSE</b> drivers of vehicles carrying dangerous substances must take an exam. There are 9 modules and you only need to take the sections relevant to the items you are carrying.	Licences should be renewed every 5 years, the renewal process is to re-sit the full course and exam.
<b>ATV (Quadbikes)</b>	<b>HSE LEGISLATIVE REQUIREMENT</b> if you are driving an ATV you should attend a 1-day course. If you are using the ATV to tow a trailer, spread slug pellets, spray etc then it is a 2-day course.	1-Day refresher recommended every 5 years for the experienced operator but every 3 years for the occasional user. No re-test required.
<b>Chainsaw 5-day course with NPTC Assessment</b>	<b>HSE LEGISLATIVE REQUIREMENT</b> this is a 5 day course and only covers felling small trees up to 380mm in diameter. You are required to take an NPTC assessment after the course. Recommended for anyone who will be felling trees & certainly landscape gardeners and people with council contracts.	1-Day refresher recommended every 5 years for the experienced operator but every 3 years for the occasional user. No re-test required.
<b>Chainsaw Operation &amp; Maintenance</b>	<b>HSE LEGISLATIVE REQUIREMENT</b> this 2 day course only covers cross-cutting and is really only suitable for agricultural/horticultural activities.	1-Day refresher recommended every 5 years for the experienced operator but every 3 years for the occasional user. No re-test required.
<b>Dangerous Goods Safety Awareness (not to be confused with DGSA training)</b>	<b>DEPARTMENT OF TRANSPORT LEGISLATIVE REQUIREMENT - PREVIOUSLY UNDER HSE</b> a half day course for anyone who is carrying dangerous goods but falls out of the scope of full ADR. The course covers what you can and can't legally carry. What to do in the event of an accident or spillage etc.	Recommended every 5 years
<b>Fire Marshal Including Extinguisher Training</b>	<b>HSE LEGISLATIVE REQUIREMENT</b> for any business that picks up on a risk assessment that a fire extinguisher is needed there should be someone competent trained in how to use it.	Certificates expire every 3 years. You will then need to repeat the 3-hour course.
<b>Fire Risk Assessment</b>	<b>HSE LEGISLATIVE REQUIREMENT</b> all businesses are now required to have carried out their own fire risk assessment. This one day course helps you to go away with all the skills and paperwork needed to put yours in place.	None required but your risk assessment must be regularly updated.
<b>First Aid</b>	<b>HSE LEGISLATIVE REQUIREMENT + MOST ASSURANCE SCHEMES</b> the type of training depends on your risk assessment. Most employers in an agricultural environment are better to train all employees up to the 7 hour level as staff are normally spaced far apart from one another. If you are running a pack-house/factory operation then you may need to put at least 2 people through a 3-day First Aid at Work course.	Certificates expire every 3 years. You will then need to attend either a 7-hour course or a 2-day refresher depending on previous training.
<b>Food Hygiene Awareness</b>	<b>ASSURANCE SCHEMES</b>	Recommended every 3 years
<b>Food Hygiene - CIEH Certificate</b>	<b>FOOD STANDARDS AGENCY</b> Since Jan 06 everyone involved in handling food to be consumed should have adequate food hygiene training. Including B&B's, Village Shops etc	Re-test due every 3 years

<b>Forklift</b>	<p><b>HSE LEGISLATIVE REQUIREMENT</b> an experienced operator may get through his test on a minimum of a 2-day course. This will only cover you to drive that type of lift truck. To add other types you are required to attend a 1 day conversion course. Novices require 3-5 days training.</p> <p><b>FOOD STANDARDS AGENCY</b> required if you are selling game meat for the food chain.</p> <p><b>HACCP</b>, working to HACCP principles is now a legal requirement, the law states that those responsible for the HACCP system should receive appropriate training. More suitable route for manufacturers/ processors/ packers rather than SFBB.</p> <p><b>NO LEGAL REQUIREMENT YET BUT WITH NFU AND HSE BACKING IT SOON WILL BE! AM BEING TOLD THIS WILL BE REFLECTED IN YOUR INSURANCE QUOTES.</b></p> <p><b>HSE LEGISLATIVE REQUIREMENT + MOST ASSURANCE SCHEMES</b> for anyone involved in lifting. Whether it be heavy or repetitive. Length of the course depends on what tasks they are required to do as part of their job.</p> <p><b>HSE LEGISLATIVE REQUIREMENT</b> this also includes anyone using a forklift truck with a cage/working platform. Usually a 1 day course.</p> <p><b>HSE LEGISLATIVE REQUIREMENT + MOST ASSURANCE SCHEMES</b> require sprayer operators to attend a course and take their NPTC assessment in PA1 (foundation module) + whatever other modules are relevant to the type of spraying they are doing.</p> <p><b>HSE LEGISLATIVE REQUIREMENT FOR USING POISONS + MOST ASSURANCE SCHEMES</b> if certain poisons are being used on farm to treat pests then the operator should have attended training and hold a certificate of competence in how to use them safely.</p> <p><b>GOOD PRACTICE</b> ideal course to teach candidates how to set-up the plough to perform at its best as well as teach the candidates what they are doing, why they are doing it and what is the best method or approach.</p> <p><b>DEPARTMENT OF TRANSPORT</b> Anyone passing their test since 1 Jan 97 is required to take a B+E Test to tow more than 750kg on a trailer</p> <p><b>GOOD PRACTICE</b> for candidates with little practical experience this 2-day course with Lantra involves integrated assessment and covers all basic safety requirements as well as practical driving experience. Part of the course covers PTO's and there dangers.</p> <p><b>HSE LEGISLATIVE REQUIREMENT FOR ANYONE WORKING ON FARM</b> training is required if they are going to help on farm during the holidays. GOOD PRACTICE if the trainee is going to take DVLA test at 16yrs</p> <p><b>HSE LEGISLATIVE REQUIREMENT POWER</b> Regulations require adequate training</p> <p><b>HSE LEGISLATIVE REQUIREMENT</b> - The Work at Height Regulations 2005 apply to all work at height where there is a risk of a fall liable to cause personal injury. You've heard the HSE adverts where the man falls from 2ft off the ground and ends up in hospital.</p>	<p>1-Day refresher recommended every 5 years for the experienced operator but every 3 years for the occasional user</p> <p>Re-test due every 5 years</p> <p>Re-test due every 3 years</p> <p>None required but always best practice to refresh members of staff in current legislative requirements &amp; safe ways of working.</p> <p>Recommended every 5 years</p> <p>1-Day refresher recommended every 5 years for the experienced operator but every 3 years for the occasional user</p> <p>Regular pesticide update recommended to keep you up to date with the new regulations and to help you gain nroso points. You should certainly have attended some form of training in the last 5 years.</p> <p>Periodic updates recommended to keep up to date with new legislation. You should certainly have attended some form of training in the last 5 years.</p> <p>None required</p> <p>None required</p> <p>None required</p> <p>None required</p> <p>None required</p> <p>None required</p> <p>None required</p> <p>Recommended to keep up to date with current legislation</p>
<b>Game Meat Hygiene</b>		
<b>HACCP - Hazard Analysis Critical Control Points</b>		
<b>Health &amp; Safety Level 2 Qualification</b>		
<b>Manual Handling</b>		
<b>MEWP/Cherry Picker/Scissor Lift</b>		
<b>PA1 - PA13 inclusive</b>		
<b>Pest Control - rodent/rabbit/mole/squirrel/fox</b>		
<b>Ploughing</b>		
<b>Towing Trailers on the Road B+E</b>		
<b>Tractor Driving - LANTRA Certificate</b>		
<b>Tractor Driving for 13-16 Yr Olds</b>		
<b>Welding</b>		
<b>Working at Height</b>		

Did you hear the good news? We have just won the LandSkills East 'Most Progressive Delivery Partner 2011' Award. Finally all the hard work has paid off and your training group gets the recognition it deserves.

Perhaps you saw us in the EDP business pages?

## Award Win For Training Group

Norfolk-based Anglia Rural Training has won the 'Most Progressive Delivery Partner' category at the inaugural LandSkills East awards. The consortium provides training to all land based industries from crop production to food processing

Andrew Charlton, one of the judges, who presented the award to Jo Bruce said: "The judges felt that they have been a very proactive supporter of the aims of the LandSkills East delivery, as well as delivering good quality training to their delegates."



Jo Bruce of The Training Association (West) who are the lead partner in the collaboration of training groups, which forms Anglia Rural Training.

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FUNDING

"I used to send staff on external training courses but since becoming a member of TTA have carried out all of our training on site, For short training courses this has been most convenient (as we reduce the amount of staff down time). I have always found TTA to be cost effective, informative, professional, reliable and very helpful."

**Steve Warwick, Alan Bartlett & Sons (Chatteris) Ltd**

"We have been a member of the TTA for 20 years and have received some first class training. We have been on a wide range of courses, from welding and forklift courses to BASIS & FACTS qualifications. Just a phone call to Jo, and she will organise any training that we require."

**James Caley, Caley Farms Ltd**

"We have used The Training Association for many years because they have always run high quality courses matching our requirements, and have always been excellent value for money."

**Henry Duncalfe, H & H Duncalfe**

## Did You Know We Can Fund The Following Courses

LGV Training – Cat C & C+E

Car & Trailer Preparing For B+E Tests

Refreshers In Forklift & Chainsaw

First Aid & Fire Marshall

NROSO Updates

Onsite Computer Courses

ATV & Digger

Pest Control

The Training Association (WEST)  
Northfield, The Row, Wereham, Kings Lynn, Norfolk, PE33 9AY

Tel/Fax: 01366 500050

[www.traineast.co.uk](http://www.traineast.co.uk)

LATEST NEWS

TESTIMONIALS

FUNDING